

Howard Miller Library Advisory Board
Meeting Minutes
March 21, 2023

Present: Terry Allen, Amanda Hanson (staff), Kate Kraak, Alison Reese, MaryBeth Timmer, Lynette Lam

Absent: Mary Wilkos

Meeting called to order at 4:30pm

Minutes from the February 21st meeting were approved as written. M-Alison Reese S-Kate Kraak -Passed unanimously.

Director's Report:

- Amanda and the library staff have attended several meetings and have been very diligently planning the Summer schedule. One of the trainings Amanda has been working on with staff is how to handle questions on library material when staff are approached.
- The children, teen, and adult programs have been going over very well-the library hosted several beautiful quilts for quilting month which are on display in the library.
- Clarke Historical Library has backed out of the digitization due to the size of the project. Amanda plans to talk to Katelyn from the Zeeland Historical Society to see if they can team together. This will initially be a very costly project but will be built into the budget to maintain yearly fees once it is complete.

Old Business:

- The library staff luncheon will be held on Thursday, April 27th and will consist of pizza and sides. We can either deliver the food before 11am on Thursday or drop off the night before.
- It was motioned by Terry Allen and 2nd by Alison to move ahead with the offer from Amanda Standerfer regarding her strategic library plan.
- The 23-24 budget for the HMPL will be close to the same as the 22-23 year with no major changes.

New Business:

- The new library page, Kim Dozeman, did not work out due to health issues and physical restraints. Kate Kraak's daughter accepted the position and is working out wonderfully.

Public Comment: None

Board Comment:

- MaryBeth Timmer suggested that the library staff were invited to speak at one of our meetings so they can meet us and we can get to know them and what they do.
- MaryBeth also suggested that we possibly meet as a board bi-monthly or as items come up that require a meeting. She suggested this idea be put on next month's agenda.

Meeting adjourned at 5:02 pm.