



Howard Miller Public Library

Library Advisory Board Meeting

November 18, 2025

4:30 p.m.

West Activity Room - Community Center

- I. Call to Order
- II. Approval of Minutes for meeting on October 21, 2025 *(Motion and approval)*
- III. Director's Report
- IV. Board Comment
- V. Old Business
 - a. Collection Development Discussion: Ice skates *(Informational)*
- VI. New Business
 - a. 2026 Proposed Library Goals/Action Steps *(Informational)*
- VII. Public Comment
- VIII. Board Comment
- IX. Adjournment

Next Regularly Scheduled Meeting:

Tuesday January 20, 2026

4:30 p.m.

West Activity Room – Community Center

**Howard Miller Library Advisory Board
Meeting Minutes
October 21st, 2025**

Present: Terry Allen, Amanda Hanson (staff), Mary Wilkos (Chair), Kate Kraak, Alison Reese, Lynette Lam, MaryBeth Timmer, Barb Danenberg

Meeting called to order 4:28pm.

Minutes from the September 21st meeting were approved as written.
M-MaryBeth Timmer, S-Mary Wilkos - Passed unanimously.

Director's Report:

- The physical inventory of the library collection was completed on 09/15/25, showing a total of 68,324 books! This process utilized summer staff and was completed ahead of schedule.

New Business:

- A. New Website
 - The new website is live and functioning well! It is highly accessible, and staff can update events and calendars to better inform the public.

Meeting adjourned at 4:45pm

Next Regularly Scheduled Meeting: November 18th, 2025

2026 Proposed Goals and Action Steps

Howard Miller Library

City Vision Commitment: Culture, Parks, and Recreation

Howard Miller Library Proposed Department Action Steps for 2026:

1. **Explore community partnership with Feeding America to bring meals to the library for those in need**

Outcome indicator: Establish partnership with Feeding America and begin offering meal distribution to those in need during the summer months.

2. **Complete sound-absorption installation project for library to treat acoustic issues**

Outcome indicator: Use design specifications for sound mitigation project by ADB engineering firm to solicit bids for project completion and installation of sound absorption materials throughout library.

3. **Digitize library registration cards and Library of Things waivers**

Outcome indicator: Work with IT to purchase scanning equipment and set up the digital repository for these documents. Project to be completed by December 2026.

4. **Update Teen/Tween book shelving**

Outcome indicator: Remove unused table and chair and add 1 shelving unit to Tween area to expand New Books shelving space.